

1. TITLE OF THE CERTIFICATE (CZ)<sup>(1)</sup>

**Vysvědčení o maturitní zkoušce z oboru vzdělání:  
75-31-M/02 Pedagogika pro asistenty ve školství (dálkové studium)**

<sup>(1)</sup> In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE<sup>(2)</sup>

**Maturita Certificate in:  
75-31-M/02 Pedagogy for Assistants in Schools (distance study)**

<sup>(2)</sup> This translation has no legal status.

## 3. PROFILE OF SKILLS AND COMPETENCES

**General competences:**

- be familiar with various methods of learning, use sources of information well, show functional literacy;
- understand assignments or identify the cores of problems, exert variable solutions, work both independently and within a team;
- communicate in one foreign language at the level of at least B1 of the Common European Framework of Reference for Languages;
- cope with changing socio-economic conditions, be financially literate;
- be aware of the labour market mechanisms, and of the employee-employer relationships, act on career decisions responsibly, understand the significance of lifelong learning;
- use basic mathematics and the basic principles of physics and chemistry when needed in daily situations;
- work with the means of information and communication technologies, exploit adequate sources of information, handle information effectively;
- act in an environmentally-conscious manner and in compliance with strategies for sustainability;
- support values of local, national, European and world cultures, recognize the value of life;
- exert fundamentals of health protection, occupational safety, and fire prevention and safety;
- exert norms and prescriptions in the field.

**Vocational competences:**

- prepare and carry out under professional leadership of an educator (teacher, carer) partial educational or leisure activities for children, pupils and students with special educational needs;
- help the teacher with organization and realization of educational proces in class, carry out partial pedagogical activities with an individual or a group of children and pupils with special educational needs in accordance with the teacher's instruction, help them develop communication and social skills, acquire the learning and necessary competences, perform learning tasks and preparation for learning;
- encourage self-reliance and active participation of pupils in all activities carried our at school within the educational process, including the educational services provided by the school;
- participate in creating positive social climate in class and at school or educational establishment and in the prevention of socially pathological phenomena;
- help children from a different cultural or socially disadvantaged background and their parents with the adaptation of children to school environment and coping with educational requirements;
- provide assistance to disabled children and pupils with orientation, movement and daily living skills, consolidate their skills and habits necessary for coping with participation in common learning activities or after-school activities organized by the school and educational establishment;
- guide children and pupils towards the right hygienic, social and other habits and to healthy lifestyle, influence their social attitudes and behaviour, relationship to education, work and employability;
- cooperate with the school management, teachers, school counsellor and other professionals when dealing with problems of the children and pupils with special educational needs and when communicating with their legal representatives or with the child's original community.



## 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

The graduates will find work as assistant pedagogues (of a teacher or carer) for teaching children, pupils and students with special educational needs. They carry out direct educational activity in preschool facilities, in primary and secondary schools. They can also carry out auxiliary educational work at schools or educational facilities for leisure, educational and accomodation activities, in an educational institution for institutional education or protective custody, or in an educational facility for preventive educational care as pedagogical workers carrying out auxiliary educational activities.

### 5. OFFICIAL BASIS OF THE CERTIFICATE

<b>Name and status of the body awarding the certificate</b> Střední škola prof. Zdeňka Matějčka, Ostrava-Poruba, příspěvková organizace 17. listopadu 1123/70 Ostrava-Poruba 708 00 CZ public school	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Ministry of Education, Youth and Sports Karmelitská 7 118 12 Praha 1 Czech Republic
<b>Level of the certificate (national or international)</b>  Upper secondary education completed by the Maturita examination <b>ISCED 354, EQF 4</b>	<b>Grading scale</b>  <b>Result in the general section – success rate in % Czech language and literature, foreign language:</b> more than 87 % to 100 % excellent - 1 more than 73 % to 87 % commendable - 2 more than 58 % to 73 % good - 3 44 % to 58 % sufficient - 4 0 % and less than 44 % insufficient - 5 <b>Mathematics and Advanced Mathematics:</b> more than 85 % to 100 % excellent - 1 more than 67 % to 85 % commendable - 2 more than 49 % to 67 % good - 3 33 % to 49 % sufficient - 4 0 % and less than 33 % insufficient - 5
<b>Access to next level of education / training</b> ISCED 655/645/746, EQF 6 and EQF 7 (EQF7 only for Long first degree programmes at Master's)	<b>International agreements</b>
<b>Legal basis</b> Law No. 561/2004 on pre-school, basic, secondary, post-secondary and other education (School Act) as amended by later regulations Law No. 563/2004 Coll. on pedagogical staff and on the Amendment to Some Other Acts Ss. 22 and 24 of the Decree No. 177/2009 Coll., on Detailed Conditions for Completing Education by the School-leaving Examination in Secondary Schools, as amended.	

### 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme	Duration
<ul style="list-style-type: none"> <li>• School- / training centre-based</li> <li>• Workplace-based</li> <li>• Accredited prior learning</li> </ul>	The ratio between theoretical education and practical training is defined by education providers themselves with regard to the respective educational programme and the employers' needs.	
Total duration of the education / training leading to the certificate		<b>5 years</b> / 1 080-1 100 consultation lessons (minimum of 100 hours of vocational training)
<b>Entry requirements</b> Completed compulsory school education		
<b>Additional information</b> More information (including a description of the national qualifications system) available at: <a href="http://www.npicr.cz">www.npicr.cz</a> and <a href="http://www.eurydice.org">www.eurydice.org</a>		
<b>National Pedagogical Institute of the Czech Republic – National Europass Centre Czech Republic, Senovážné nám. 872/25, 110 00 Praha 1</b>		
		 
		stamp and signature <b>Done at Prague for the school year 2022/2023</b>

**(\*) Explanatory note**

The Certificate supplement provides additional information about the certificate and does not have any legal status in itself. Its format is based on the Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

© European Union, 2002-2022 | <https://www.europass.eu>, <https://www.europass.cz>